



## General Services

The Department of General Services (DGS) operates and maintains County-owned and leased facilities and land, acquires and manages the public safety and general vehicle fleet, and provides core internal support to all County agencies. DGS also provides direct support to residents through the Stormwater Management Program, Waste Management Program (including County landfill operations and County recycling programs), the County Public Works, and Energy and Environmental Programs. As an integral part of the County’s emergency response and recovery operations, DGS is designated as one of the “first responders” to major County emergencies resulting from natural or man-made disasters.

### General Services’ Programs

#### Public Works

Performs maintenance and inspections on stormwater facilities Countywide, administers the County Asphalt Maintenance and Repair Program, responds to County emergencies, maintains street name signs and certain traffic calming measures, maintains water and wastewater systems, manages County-owned parking garages and parking operations, and provides other essential public works functions.

#### Facilities Support

Operates, manages, and maintains County-owned and leased facilities.

#### Space Planning, Design, and Renovation

Provides space planning, design, and construction services for County facility renovation projects, and manages the Countywide space strategy and associated policies.

#### Fleet Management

Provides for the acquisition, equipping, licensing, assignment, maintenance, replacement, and disposal of County vehicles, and manages vehicle replacement and maintenance funds.

#### Management Support Services

Manages mail distribution, central records, and surplus property programs Countywide; provides internal administrative support, including financial and budget analysis, procurement functions, and coordinating DGS’ technology infrastructure; manages the Metro Parking Garages contracts; coordinates the acquisition of leased space; and oversees the County’s real estate asset management functions for County-owned and leased properties and facilities.

#### Water and Environmental

Develops and implements the Stormwater Management Program, manages water and wastewater projects, performs energy and environmental management functions, supports the County Environmental Commission, and provides coordination for compliance with state and federal mandates.

#### Waste Management

Constructs, operates, and maintains the County landfill, provides education and guidance pertaining to the County recycling ordinance and programs, and provides recycling facilities and opportunities for citizens and businesses.

**General Services****Budget Analysis****Department Financial and FTE Summary<sup>1</sup>**

	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed	FY 2025 Projected
<b>Expenditures</b>					
Personnel	\$15,160,852	\$16,888,732	\$20,098,469	\$20,753,738	\$21,376,350
Operating and Maintenance	38,145,170	31,795,331	47,070,395	53,537,539	54,072,914
Capital Outlay	383,964	538,109	674,550	600,000	0
Other Uses of Funds	9,359,981	9,121,535	6,515,868	6,430,282	6,430,282
<b>Total – Expenditures</b>	<b>\$63,049,967</b>	<b>\$58,343,708</b>	<b>\$74,359,282</b>	<b>\$81,321,559</b>	<b>\$81,879,546</b>
<b>Revenues</b>					
Fines and Forfeitures	\$1,797	\$3,749	\$600	\$600	\$600
Use of Money and Property	756,773	343,085	703,216	582,147	582,147
Charges for Services	12,022,801	11,457,736	11,786,070	12,864,335	12,864,335
Miscellaneous Revenue	11,557	97,002	11,200	8,700	8,700
Recovered Costs	58,520	0	0	0	0
Intergovernmental – Commonwealth	65,394	83,446	60,000	60,000	60,000
Intergovernmental – Federal	898,773	0	0	0	0
<b>Total – Revenues</b>	<b>\$13,815,615</b>	<b>\$11,985,018</b>	<b>\$12,561,086</b>	<b>\$13,515,782</b>	<b>\$13,515,782</b>
<b>Local Tax Funding</b>	<b>\$49,234,351</b>	<b>\$46,358,690</b>	<b>\$61,798,196</b>	<b>\$67,805,777</b>	<b>\$68,363,764</b>
<b>FTE</b>	<b>142.53</b>	<b>158.53</b>	<b>175.05</b>	<b>179.05</b>	<b>179.05</b>
<b>Central Services FTE<sup>2</sup></b>	<b>3.53</b>	<b>3.53</b>	<b>4.30</b>	<b>4.30</b>	<b>4.30</b>

<sup>1</sup> Sums may not equal due to rounding.<sup>2</sup> Central Services positions only included for illustrative purposes; these positions are budgeted in the Central Services Fund, the cost of which are distributed across department operating budgets.



# General Services

## Department Financial and FTE Summary – Metro Garages Fund<sup>1</sup>

	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed	FY 2025 Projected
<b>Expenditures</b>					
Personnel	\$168,423	\$263,867	\$222,237	\$234,202	\$241,228
<b>Total – Expenditures</b>	<b>\$168,423</b>	<b>\$263,867</b>	<b>\$222,237</b>	<b>\$234,202</b>	<b>\$241,228</b>
<b>Revenues</b>					
Revenue	\$168,423	\$263,867	\$222,237	\$234,202	\$241,228
<b>Total – Revenues</b>	<b>\$168,423</b>	<b>\$263,867</b>	<b>\$222,237</b>	<b>\$234,202</b>	<b>\$241,228</b>
<b>Local Tax Funding</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>FTE</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

## Department Financial and FTE Summary – Capital Projects Fund<sup>1</sup>

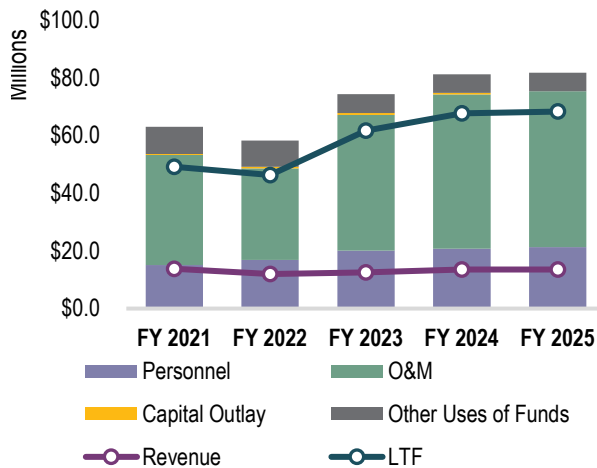
	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed	FY 2025 Projected
<b>Expenditures</b>					
Personnel	\$0	\$	\$0	\$418,419	\$430,972
<b>Total – Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$418,419</b>	<b>\$430,972</b>
<b>Revenues</b>					
Revenue	\$0	\$0	\$0	\$418,419	\$430,972
<b>Total – Revenues</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$418,419</b>	<b>\$430,972</b>
<b>Local Tax Funding</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4.00</b>	<b>4.00</b>

<sup>1</sup> Sums may not equal due to rounding.



## General Services

### Revenue and Expenditure History<sup>1</sup>



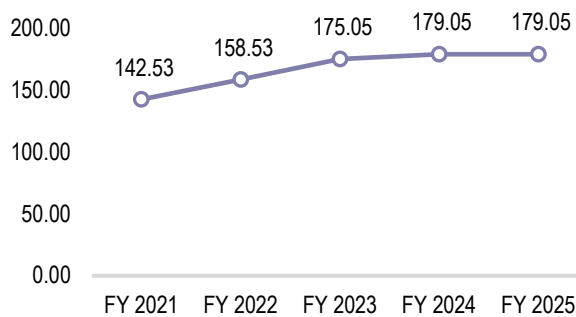
#### Revenue/Local Tax Funding

As shown, DGS is primarily funded by local tax funding (83 percent). Programmatic revenue consists primarily of landfill tipping fees and revenue from tenants.

#### Expenditure

The majority of the DGS' expenditure budget is dedicated to operating and maintenance costs (72 percent). Recent increases are mainly attributed to the escalating costs of fuel, utilities, janitorial, and other contractual obligations. Major drivers of personnel increases are additional staffing as outlined in the Staffing/FTE History section and compensation increases, including merit increases for the general workforce in each fiscal year.

### Staffing/FTE History



FY 2021: 1.00 FTE systems maintenance technician, 1.00 FTE security maintenance technician, 1.00 FTE stormwater civil engineer, 1.80 FTE scale house operator, 1.00 FTE safety flagger, 1.00 FTE administrative assistant, 1.00 FTE fleet division manager

FY 2021 Mid-Year: 1.00 FTE program manager

FY 2022 (15.00 FTE): 2.00 FTE systems maintenance technicians, 1.00 FTE fleet administrative coordinator, 1.00 FTE quality assurance inspector, 1.00 FTE safety and

security specialist, 1.00 FTE landfill assistant division manager, 1.00 FTE landfill IT technician, 1.00 FTE landfill heavy equipment operator, 1.00 FTE landfill engineering assistant, 1.00 FTE surplus support services technician, 1.00 FTE public works technician, 1.00 FTE projects & planning project manager, 1.00 FTE facilities administrative coordinator, 1.00 FTE stormwater engineering technician, 1.00 FTE public works project manager

FY 2023 (16.52 FTE): 2.00 FTE transferred from DGS to reorganize the Safety and Security Program in the Emergency Management Program under the Office of the County Administrator, 0.77 FTE mail courier<sup>2</sup>, 1.00 FTE interior designer, 1.00 FTE space planning analyst, 1.00 FTE planning and design division manager, 1.00 FTE human resources assistant, 0.47 FTE conversion of procurement assistant from part-time to full-time, 0.77 FTE support services technician, 0.77 FTE vehicle preparation assistant, 2.00 FTE building systems engineers, 3.00 FTE systems maintenance technicians, 2.00 FTE facility security technicians, 2.00 FTE crew chiefs, 1.00 FTE landfill heavy equipment operator, 1.00 FTE landfill maintenance technician, 0.51 FTE scale house operator, 1.00 FTE recycling attendant

<sup>1</sup> Effective May 12, 2022, the safety and security activity moved from the Department of General Services to the County Administrator's Office under the Emergency Management Program. The FY 2023 Adopted Budget reflects all changes related to that reorganization from FY 2023 and forward.

<sup>2</sup> This position is a Central Services position and is only included for illustrative purposes; this position is budgeted in the Central Services Fund, the cost of which is distributed across department operating budgets.



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DGS' expenditures have increased primarily due to operating and maintenance costs, which make up approximately 70 percent of the Department's budget. Increases in this category reflect the inflationary increases to fuel, utilities, janitorial services, and other contractual obligations for the maintenance of facilities. Additionally, as new facilities grow, costs associated with systems maintenance grow to address workload sustainability and alignment with industry staffing standards.

The FY 2024 Proposed Budget includes several base adjustments for DGS, totaling \$4.8 million, largely tied to inflationary pressures and the growing space needs of the County workforce. Before 2021, U.S. and regional annual inflation rates remained around 2 percent but rose to about 4 percent in 2021 and increased to around 8 percent in 2022.<sup>1</sup> These trends result in increases to utilities, janitorial services, and leases and related charges for existing and new facilities, as well as costs related to fuel, grinding services for refuse, snow removal, and the repair and maintenance of new bus shelters.

Operating and maintenance costs have increased due to adjustments to the internal service charges for vehicle replacement, based on an annual review of the funding required in the Vehicle Replacement Fund for the vehicle replacement plan. The FY 2024 review prescribed a return to full budget approach for vehicle replacement contributions. As many DGS personnel require work vehicles to be on call for maintenance, emergencies, or other responsibilities at facilities across the County, the updated approach required an increase of \$1.4 million to the Department's contribution.

The primary source of revenue for DGS is landfill fees, which saw its largest revenue increase in FY 2021 due to the opening of the construction demolition debris cell and external market factors. These fees offset the cost of operations, including personnel costs tied to disposal operations and Landfill CIP projects. Other sources of revenue are rent from tenants on County property and the DGS operated County surplus program, which consistently ranks in the top five surplus programs by volume in the country. Revenue from surplus that is not related to vehicles or capital assets is returned to the Department; vehicle surplus revenue is used to supplement the purchase of replacement vehicles.

Personnel costs have grown with the merit increases approved each fiscal year and additional positions, as indicated in the Staffing/FTE History graph above.<sup>2</sup>

The FY 2023 Adopted Budget included a total of 16.52 FTE associated with capital facility openings, FTE authority, space planning and design, and internal support. Related to Capital Facility Openings, DGS added 9.00 FTE for three systems maintenance technicians, two building system engineers, two facility security technicians, and two crew chiefs.

In FY 2023, 2.51 FTE were added to support the County's landfill. All the positions and associated costs are fully offset by landfill revenue. These positions included a heavy equipment operator and a general maintenance worker, as well as additional working hours to an existing position for part-time scalehouse operators. The heavy equipment operator and the general maintenance worker-maintained service level operations in response to the increases in the number of customers and the amount of tonnage processed. The additional working hours for scalehouse operators (0.51 FTE) have allowed the scalehouse operator staffing to be more reliable and service focused, resulting in a more balanced workload and safer working environment.

The FY 2023 Adopted Budget also included the following positions (3.00 FTE) related to Space Planning and Design: a design program manager (division manager), an interior designer, and a space planning analyst. These positions were included as part of the creation of a new Space Planning, Design, and Renovation Division within DGS by separating the design and planning function from the existing Projects division. The space planning and design program manager (division manager) provides direct oversight of design project assignments and workflow for the new division. The interior designer position helps manage the increased renovation-related workload arising from increased staffing across the County. The space planning analyst position is responsible for managing the building and department space inventory and managing the

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<sup>1</sup> [December 13, 2022, Finance/Government Operations, and Economic Development Committee, Item 14, FY 2024 Budget Development: Final Budget Guidance.](#)

<sup>2</sup> See summary of merit increases in Non-Departmental Expenditures section 6-2.



## General Services

allocation and assignment of all furniture, to include systems furniture, office furniture, and specialized location furniture for County entities such as Group Homes.

Additionally, five positions (3.78 FTE) related to internal support were included in the FY 2023 Adopted Budget: a human resources assistant, a support services technician, a mail courier, a vehicle preparation assistant, and the conversion of an existing part-time procurement assistant position to full-time. These positions address critical internal support needs within the department. The human resources assistant (1.00 FTE) handles administrative human resource tasks and assists with routine workforce planning activities. The procurement assistant position (0.47 FTE) converts an existing part-time position to a full-time position to meet growth demands in the volume of purchase orders and requisitions to process. The support services technician (0.77 FTE) assists the Records and Surplus programs to meet current service level demands in response to the continued increase of surplus work orders and surplus sales transactions. The mail courier position (0.77 FTE) helps manage increased workload related to the volume of deliveries received and the increased number of County facilities receiving mail and courier service, while also serving as backup to mail operations when full-time staff is out. The vehicle preparation assistant position (0.77 FTE) maintains current service levels related to the cleaning, cosmetic maintenance, preparation, and timely delivery of County vehicles to various locations (including critical vehicles such as Sheriff's deputy vehicles and vehicles used by front-line workers in MHSADS and DFS).

The FY 2024 Proposed Budget includes three resource requests, 8.00 FTE, focusing on the thematic areas of capital facility openings, FTE authority, and support to the CIP. While not included in the FY 2024 Proposed Budget, the Department has one additional resource request, focusing on the thematic areas of Internal Support, described in an increase option in the executive summary and three Board priority resources requests (Composting, Environmental Work Plan and Energy Strategy, and Glass Recycling Expansion) described in an increase option in the executive summary and in the Board's narrative in the general government section.

### Capital Facility Openings

In FY 2024, the County is projected to add approximately 30,000 additional square feet of office space for the new Eastern Loudoun Group Home, Fire and Rescue Basic Training Facility, and the Purcellville Group Home. DGS follows the International Facility Management Association (IFMA) standard of one technician per 45,000 square feet of space; however, due to the size and complexity of these new facilities in conjunction with increased service needs related to the group homes and training facility, additional personnel are being requested. With this request, DGS is still well below the IFMA standard.

The FY 2024 Proposed Budget includes 2.00 FTE for two systems maintenance technicians. One of the systems maintenance technicians will perform preventative maintenance as well as routine, standard, and emergency repair and maintenance for components and structures for all new facilities coming online. The second system maintenance technician is being requested specifically for the Emergency Response Power (ERP) team. This team currently consists of five full time positions that are responsible for responding 24/7 to critical emergency power situations related to electricity, generators, UPS units, and other complex systems. Due to the critical nature of keeping County facilities online and running, at least one member of the team is on call at all times.

### FTE Authority

Two scalehouse operators (2.00 FTE) are included in the FY 2024 Proposed Budget and are revenue offset positions that are funded through landfill fees. These positions are needed to operate the new commercial customer entrance, truck scales, and scale house at the Loudoun County Solid Waste Management Facility. The scalehouse operators are necessary to open the new commercial entrance and help maintain a safe, serviceable environment for customers and employees. The number of commercial customers has increased by 52 percent since FY 2018 and is expected to increase over the next two fiscal years. These additional positions will result in a more balanced workload and safer working environment.



## General Services

### Support to the CIP

The FY 2024 Proposed Budget includes the following positions (4.00 FTE) related to the Projects and Renovation Division: an assistant division manager, a senior facility project manager, and two facility project managers. County project type and scope continue to evolve, ranging from minor to major renovations. Projects include the onboarding of approved enhancement positions, acquiring leased spaces and managing necessary buildouts or alterations, fast track custom projects and several departmental redesigns to fit ever changing programmatic and operational needs. The volume of renovations has grown 22 percent since FY 2022; however, the Division will not be able to maintain the current service level without these requested positions.

The assistant division manager for construction (1.00 FTE) will provide critical field support to assist the division manager in overseeing the large volume of projects. This position would address the ongoing demand for construction oversight and site visits to assist the project managers, so the division manager is able to maintain communication with end users and ensure that all contractual obligation and staffing issues are resolved in a timely manner. The new assistant division manager will manage their own assigned projects, spend time at various sites of their direct reports' projects to ensure project scope is managed appropriately, and communicate periodic updates to the division manager.

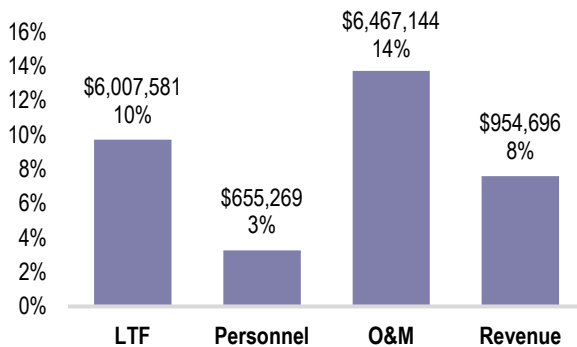
The facility project managers (2.00 FTE) will report to the assistant division manager and be responsible for projects that are lower in complexity. As the Projects and Renovations team grows to align with the Space Strategy's vision, these positions ensure that routine projects such as painting, carpet, and minor repairs and moves are completed efficiently. These positions will also serve as a talent pipeline for professional development within the Division. The project managers will spend time observing how more complex projects are managed by the senior project managers and gain the experience to be prepared to step in temporarily when staff is out of the office due to sickness or planned time off.

The senior facility project manager (1.00 FTE) will expedite construction projects to meet the high-speed demand from end users. This position will monitor the renovation budget and workload per team member, supporting the timely completion of projects and the Division's capacity for incidental projects that arise.



## General Services

### Percent Change from Adopted FY 2023 to Proposed FY 2024



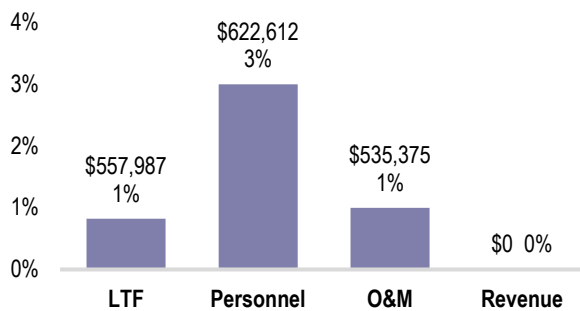
#### Reasons for Change:

**Personnel:** ↑ 8.00 FTE<sup>1</sup>, general pay changes ||

**O&M:** ↑ base adjustments for lease, utility, janitorial, and other contractual increases ||

**Revenue:** ↑ landfill revenue

### Percent Change from Proposed FY 2024 to Projected FY 2025



#### Reasons for Change:

**Personnel:** ↑ 3 percent || **O&M:** ↑ 1 percent

**Revenue:** ↔

<sup>1</sup> This chart is representative of only the General Fund. This excludes 2.00 FTE proposed in the Metro Garages Fund.





## General Services

### FY 2023 Proposed Resource Requests<sup>1</sup>

#### Capital Facility Opening: Systems Maintenance Staff

Personnel:	O&M:	Capital:	Reallocation:	Revenue:	LTF:	FT pos.	PT pos.	FTE:
\$182,687	\$61,076	\$175,990	\$0	\$0	\$419,753	2	0	2.00

Details		Overview
<b>Service Level:</b>	Current Service Level Request	<ul style="list-style-type: none"> <li>The County is projecting an increase of 29,826 square feet in FY 2024 with the opening of new facilities.</li> <li>The requested systems maintenance technician will perform preventative maintenance as well as routine, standard, and emergency repair and maintenance for components and structures for all new facilities coming online. This position will also assist with identifying repair and maintenance items requiring the assistance of contracted services.</li> <li>An additional systems maintenance technician is requested specifically for the Emergency Response Power (ERP) team that is responsible for responding to critical emergency power situations related to electricity, generators, UPS units, etc. Due to the critical nature of keeping the County facilities online and running, at least one member is always on call. With the addition of new facilities, this position is being requested to ensure the power issues are addressed for these critical facilities.</li> </ul>
<b>Mandates:</b>	Not mandated	
<b>PM Highlight:</b>	Number of square feet maintained per technician	
<b>Program:</b>	Facility Maintenance	
<b>Positions:</b>	2 Maintenance Technicians	
<b>Theme:</b>	Capital Facility Opening	
<b>One-time LTF:</b>	\$183,002	
<b>Recurring LTF:</b>	\$236,751	

#### FTE Authority: Scalehouse Operators for New Commercial Entrance

Personnel:	O&M:	Capital:	Reallocation:	Revenue:	LTF:	FT pos.	PT pos.	FTE:
\$167,795	\$12,950	\$50,000	\$230,745	\$0	\$0	2	0	2.00

Details		Overview
<b>Service Level:</b>	Enhanced Service Level Request	<ul style="list-style-type: none"> <li>The addition of these positions can be absorbed within the projected revenues of the landfill, as outlined in the 2022 Financial Analysis of Landfill Disposal Operations at the Loudoun County Solid Waste Management Facility.</li> <li>The FY 2023 CIP Landfill - Infrastructure Project approved by the Board of Supervisors includes construction of a commercial-customer-only entrance, truck scales and scale house.</li> <li>The additional scale facility for commercial customers cannot operate without adequate additional staffing. If not approved, the new scale facility and commercial entrance will not open.</li> </ul>
<b>Mandates:</b>	Not mandated, but necessary for compliance with federal, state, or local laws	
<b>PM Highlight:</b>	Number of Commercial Customers	
<b>Program:</b>	Waste Management	
<b>Positions:</b>	2 Scalehouse Operators	
<b>Theme:</b>	FTE Authority	
<b>One-time LTF:</b>	\$0	
<b>Recurring LTF:</b>	\$0	

<sup>1</sup> The requests presented display total cost, including the acquisition of vehicles, technology, and office furniture (as applicable). Funds for these items are shown in the Non-Departmental section, page 6-2.



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### CIP Support: Projects & Renovations Staffing

<b>Personnel:</b>	<b>O&amp;M:</b>	<b>Capital:</b>	<b>Reallocation:</b>	<b>Revenue:</b>	<b>LTF:</b>	<b>FT pos.</b>	<b>PT pos.</b>	<b>FTE:</b>
\$418,419	\$66,259	\$118,000	\$0	\$418,419	\$184,259	4	0	4.00

Details		Overview
<b>Service Level:</b>	Enhanced Service Level Request	<ul style="list-style-type: none"> <li>The Projects and Renovation Division currently consists of four senior project managers, 1 contractor, and the division manager.</li> <li>Projects range from minor to major renovations to include onboarding of new positions, renovating leased spaces and managing necessary buildouts or alterations, fast track custom projects and departmental re-designs to fit ever changing programmatic and operational needs.</li> <li>To keep up with the requests and the complexity of renovations, additional personnel are requested. Adding additional personnel necessitates the need for an assistant division manager for span of control. The two project managers will be able to provide relief to the senior project managers by tackling smaller less complex jobs.</li> <li>Personnel, associated with these positions are funded through the CIP. Ongoing O&amp;M costs and one-time costs in FY 2024 are funded through local tax funding.</li> </ul>
<b>Mandates:</b>	Not mandated	
<b>PM Highlight:</b>	Number of Renovation Projects	
<b>Program:</b>	Projects & Renovations Division	
<b>Positions:</b>	1 Program Manager II 1 Senior Facility Project Manager 2 Facility Project Managers	
<b>Theme:</b>	Support to the CIP (CIP Funded)	
<b>One-time LTF:</b>	\$144,249	
<b>Recurring LTF:</b>	\$40,010	

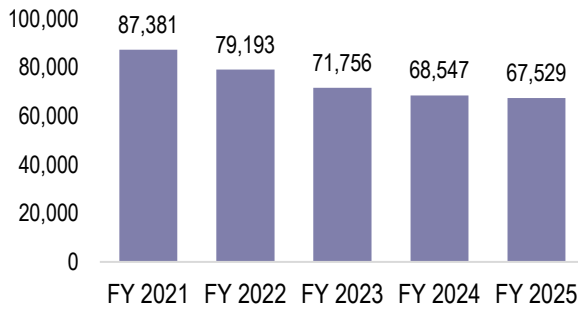
### Department Total

<b>Personnel:</b>	<b>O&amp;M:</b>	<b>Capital:</b>	<b>Reallocation:</b>	<b>Revenue:</b>	<b>LTF:</b>	<b>FT pos.</b>	<b>PT pos.</b>	<b>FTE:</b>
\$768,901	\$140,285	\$343,990	\$230,745	\$418,419	\$604,012	8	0	8.00



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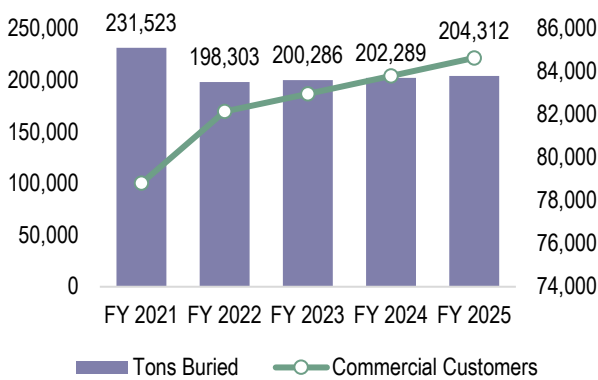
### Key Measures<sup>1</sup>



**Objective:** Provide one technician for every 45,000 square feet.

**Measure:** Number of square feet maintained per technician.

*As square footage increases, more maintenance technicians are needed to reduce the current workload overage and heavy overtime demand, as well as bring staffing levels into alignment with industry standards.*



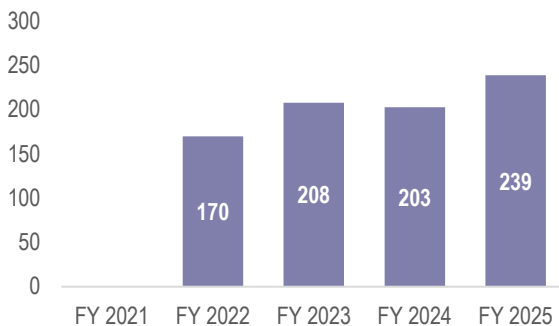
**Objective 1:** Dispose of 150,000 tons of waste annually.

**Measure 1:** Number of commercial tons buried.

**Objective 2:** Open new entrance for commercial customers only in FY 2024.

**Measure 2:** Number of commercial customers.

*With the number of commercial customers transactions rising at the Solid Waste Management Facility, additional scalehouse operators are needed to maintain reasonable and safe workload levels. The amount of commercial tons buried peaked during pandemic years through FY 2021, due to elevated commercial construction materials disposed. Following a realignment of activity in FY 2022, tons buried are projected to continue rising.*



**Objective:** Complete all renovation project requests submitted.

**Measure:** Number of renovation projects.

*The County organization is experiencing an increase in the volume of renovation and design projects. Renovation projects planned for FY 2024 are more complex and require more staff time to evaluate and complete, when compared to prior years' projects. Additional personnel would help ensure workload sustainability and enable project assignments to be tiered by complexity. FY 2021 data are not available.*

<sup>1</sup> For key measures that relate to resources included in the Proposed Budget, FY 2024 and FY 2025 data reflect the estimated impact of these resources.

**General Services****Department Programs****Department Financial and FTE Summary by Program<sup>1</sup>**

	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed	FY 2025 Projected
<b>Expenditures</b>					
Public Works	\$3,307,899	\$3,135,293	\$3,687,659	\$3,964,274	\$4,041,047
Facilities Support	33,452,242	25,133,051	38,103,520	41,606,458	42,171,733
Fleet Management	5,460,479	7,076,410	9,000,371	10,329,779	10,454,965
Management Support Services	3,981,786	6,632,748	3,254,530	3,350,061	3,437,760
Water and Environmental	2,302,155	2,587,795	2,747,049	2,935,209	2,999,469
Waste Management	14,545,405	13,778,411	15,040,118	16,420,128	16,002,291
Space Planning, Design, and Renovation	0	0	2,526,035	2,715,650	2,772,281
<b>Total – Expenditures</b>	<b>\$63,049,967</b>	<b>\$58,343,708</b>	<b>\$74,359,282</b>	<b>\$81,321,559</b>	<b>\$81,879,546</b>
<b>Revenues</b>					
Public Works	\$62,800	\$2,436	\$0	\$0	\$0
Facilities Support	1,441,787	88,919	539,216	340,147	340,147
Fleet Management	0	2,558	0	0	0
Management Support Services	226,727	348,280	175,600	250,600	250,600
Water and Environmental	59	55	0	0	0
Waste Management	12,084,242	11,542,771	11,846,270	12,925,035	12,925,035
Space Planning, Design, and Renovation	0	0	0	0	0
<b>Total – Revenues</b>	<b>\$13,815,615</b>	<b>\$11,985,018</b>	<b>\$12,561,086</b>	<b>\$13,515,782</b>	<b>\$13,515,782</b>
<b>Local Tax Funding</b>					
Public Works	\$3,245,099	\$3,132,857	\$3,687,659	\$3,964,274	\$4,041,047
Facilities Support	32,010,455	25,044,132	37,564,304	41,266,311	41,831,586
Fleet Management	5,460,479	7,073,852	9,000,371	10,329,779	10,454,965
Management Support Services	3,755,059	6,284,468	3,078,930	3,099,461	3,187,160
Water and Environmental	2,302,096	2,587,740	2,747,049	2,935,209	2,999,469
Waste Management	2,461,163	2,235,641	3,193,848	3,495,093	3,077,256
Space Planning, Design, and Renovation	0	0	2,526,035	2,715,650	2,772,281
<b>Total – Local Tax Funding</b>	<b>\$49,234,351</b>	<b>\$46,358,690</b>	<b>\$61,798,196</b>	<b>\$67,805,777</b>	<b>\$68,363,764</b>

<sup>1</sup> Sums may not equal due to rounding.



**General Services**

	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed	FY 2025 Projected
<b>FTE</b>					
Public Works	21.00	16.00	17.00	17.00	17.00
Facilities Support	61.00	65.00	64.00	66.00	66.00
Fleet Management	7.00	9.00	9.77	9.77	9.77
Management Support Services	18.00	20.00	21.77	21.77	21.77
Water and Environmental	3.00	12.00	12.00	12.00	12.00
Waste Management	32.53	36.53	39.51	41.51	41.51
Space Planning, Design, and Renovation	0.00	0.00	11.00	11.00	11.00
<b>Total – FTE</b>	<b>142.53</b>	<b>158.53</b>	<b>175.05</b>	<b>179.05</b>	<b>179.05</b>