



TRAINING ADVISORY

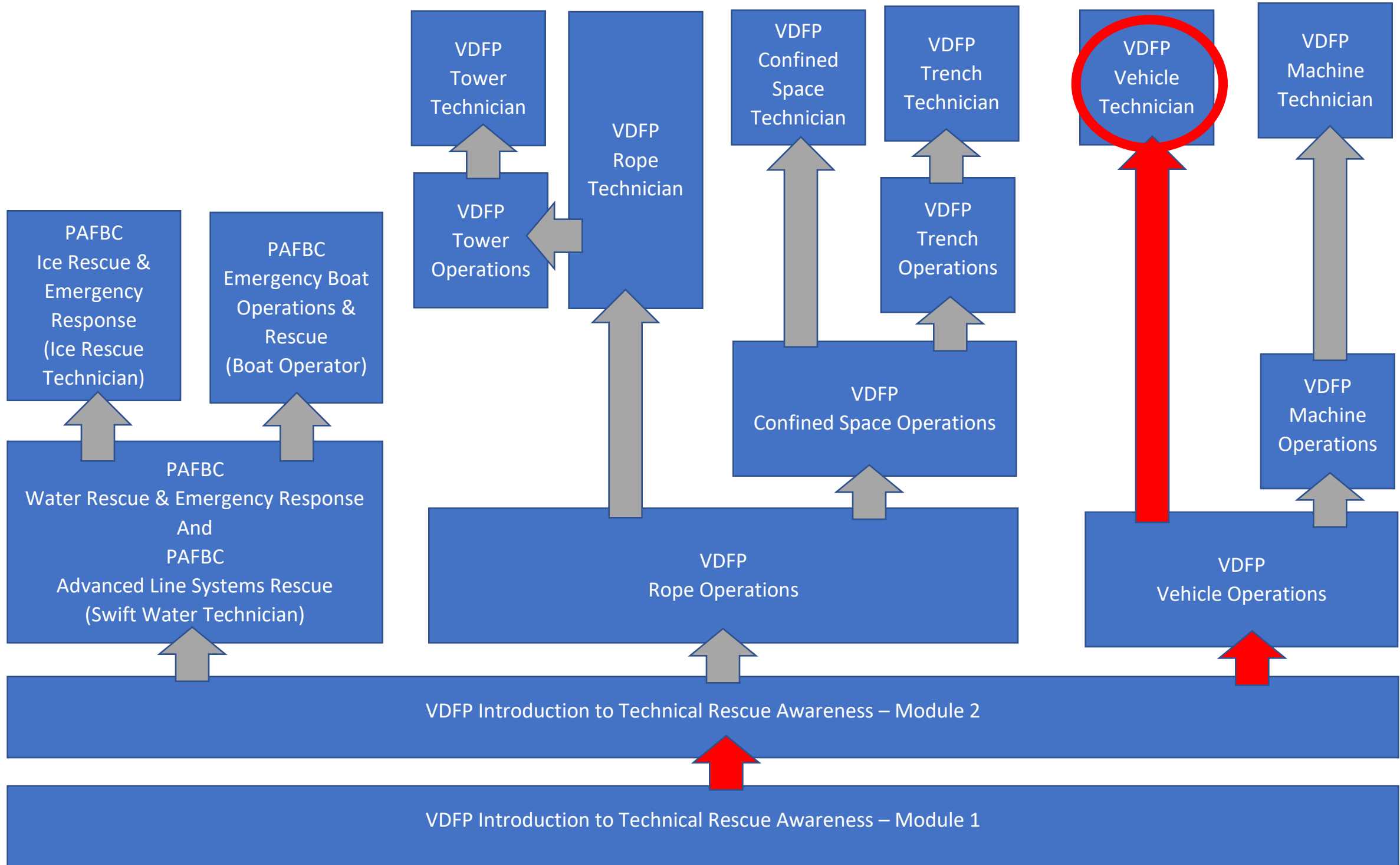
Loudoun County Fire and Rescue

VDFP-HTR-Vehicle Rescue-Technician Level

POSTED: 10/6/2021



- Dates:** December 10, 11, and 12, 2021
- Times:** Weekdays: 0800-1700 hours each day
- Location:** The Oliver Robert Dubé Fire and Rescue Training Academy
[Click here for directions to the Training Academy](#)
- Course Description:** Classroom and practical training which applies to those incidents where commercial or heavy vehicles are involved, complex extrication processes will have to be applied, or multiple uncommon concurrent hazards are present, or that involve heavy machinery or more than digital entrapment of a victim. Emphasis will be placed on heavy vehicle lifting and stabilization, utilization of heavy towing and recovery services, and complex patient packaging and removal techniques.
- Prerequisites:** VDFP-HTR-Vehicle Rescue-Operations Level
- Minimum Position Requirements:** Please use the link below to see Appendix A for SWP 801.5 Minimum Training & Certification Standards.
[SWP 801.5 Appendix A Minimum Training & Certification Standards](#)
- Class Size:** Minimum of 8 students, maximum of 24 students
- Registration:** Please use the link below to register in Cornerstone OnDemand for VDFP. Once the class is closed for registration, VDFP will send a roster of the entire class to the course coordinator.
Registration will close on November 23, 2021.
[VDFP Cornerstone OnDemand](#)
- Training requests are due by close of business Friday, November 23rd via e-mail to LCFRTRNG@loudoun.gov. Training Requests must include ALL required prerequisites. No Training Requests will be accepted after the posted application closing date. Training Requests not completely filled out and submitted with all the required supporting documentation will be returned for re-submittal
- LCFR Contact Information:** Captain Steve Style, steven.style@loudoun.gov



PROCEDURE TO COMPLETE THE LCFR ELECTRONIC TRAINING REQUEST FORM

1. Open the electronic “Training Request Form” located on the Loudoun County Fire, Rescue and Emergency Management website (www.loudoun.gov/4116/Fire-Rescue) under the Training section. The site may be accessed from any computer with Internet access.
2. Complete all fields (gray boxes) of the Training Request Form under “Course Information” and “Applicant Data.” Hitting the “Tab” button upon completion of a field will move you to the next field.
3. Save the document to your computer in a place you will be able to locate it (i.e., “Desktop”) using the following format: {COURSE REQUESTED} {space} {YOUR FIRST INITIAL} {YOUR LAST NAME}. For example, if you are applying for Fire Fighter 1 and 2, and your name is John Doe, save as “FF1&2 JDoe and if you are applying for EMT-B and your name is Sally Smith, save as “EMT-B SSmith”.
4. Send an email with the completed Training Request form to your Career Battalion Chief, Volunteer Fire/Rescue Chief, or Station Training Officer, depending on your affiliation. The Career Battalion Chief, Volunteer Fire/Rescue Chief, or Station Training Officer will send the completed and approved Training Request Form to LCFRTRNG@loudoun.gov.
5. Copies of pre-requisites (i.e., certifications, proof of age, high school diploma, etc.) listed on the Training Announcement (TA) may be either mailed to the Course Coordinator listed on the TA via the county courier or scanned and attached electronically to the email submission of your Training Request Form.
6. Within three full working days of the registration closing date for each training course, the Course Coordinator or designee shall send an email to those who submitted a Training Request Form indicating whether the student is enrolled in the course, placed in a pending status, or denied entrance into the program. If enrolled, the time, date, and location of the first class, will be included. If enrollment was not granted, the email shall provide an explanation for the denial.
7. ALS programs require approval by the Operational Medical Director; therefore, students applying for ALS classes will receive email notification within the required time period indicating that their “paperwork” will be submitted to the OMD, and will be notified whether they have been endorsed within three business days after approval by the Operational Medical Director.

Chief Officers:

1. Upon review of your member’s/employee’s Training Request Form email, please forward your student’s completed Training Request Form with your endorsement or non-endorsement, to LCFRTRNG@loudoun.gov
2. You must include in the subject line the name of the applicant and the course they are applying for (i.e., FF1&2 JDoe or EMT-B SSmith). Use this format for all correspondence concerning this student.
3. A separate e-mail for each course and applicant must be submitted to LCFRTRNG@loudoun.gov .

Training Requests will only be accepted after the Training Advisory for the class has been posted!

Any e-mail with multiple requests will be returned for individual submission.