



State and Federal Grant Fund

The State and Federal Grant Fund is used to account for the revenues related to grants and donations that are restricted for a specific use (expenditures). The most common sources are the Commonwealth of Virginia (state) and federal governments. Some private organizations provide grants to the County but they are often pass-through grants that originate at the state and federal levels. The restrictions on these funds are typically outlined in a grant agreement and include the type of expenditures and the timeframe in which expenditures can be made. Some grants are reimbursement based, such as the Urban Area Securities Initiative (UASI), and others are advance funded such as Four-for-Life funding and the Community Development Block Grant (CDBG).

Since the Fund accounts for a variety of grants throughout the County, both the Budget and Finance offices work closely together to manage the Fund. This also requires communication with the departments responsible for the grants themselves like Loudoun County Fire and Rescue (LCFR); the Department of Family Services (DFS); the Department of Mental Health, Substance Abuse, and Developmental Services (MHSADS); and the Department of Transportation and Capital Infrastructure (DTCI).



State and Federal Grant Fund

Revenues, Expenditures, and Changes in Fund Balance¹

	FY 2018 Actual ²	FY 2019 Actual ³	FY 2020 Adopted	FY 2021 Proposed	FY 2022 Projected
Beginning Fund Balance	\$266,518	\$272,590	\$299,118	\$299,118	\$299,118
Revenues					
Miscellaneous Revenue	\$0	\$440	\$0	\$0	\$0
Recovered Costs	4,882	40,987	0	0	0
Intergovernmental – Commonwealth	1,419,854	1,926,212	1,917,210	1,943,270	1,943,270
Intergovernmental – Federal	2,701,118	2,662,327	2,015,791	2,015,791	2,015,791
Total – Revenues	\$4,125,854	\$4,629,966	\$3,933,001	\$3,959,061	\$3,959,061
Expenditures					
Public Safety	\$619,268	1,464,658	\$331,230	\$357,290	\$357,290
Health and Welfare	3,390,850	3,069,273	3,574,471	3,574,471	3,574,471
Community Development	109,664	69,507	27,300	27,300	27,300
Total – Expenditures	\$4,119,782	\$4,603,438	\$3,933,001	\$3,959,061	\$3,959,061
Estimated Ending Fund Balance⁴	\$272,590	\$299,118	\$299,118	\$299,118	\$299,118
Percent Change	2%	10%	0%	0%	0%
FTE⁵	13.75	13.75	15.75	16.75	16.75

¹ Sums may not equal due to rounding.

² Source: Loudoun County FY 2018 Comprehensive Annual Financial Report (CAFR).

³ Source: Loudoun County FY 2019 CAFR.

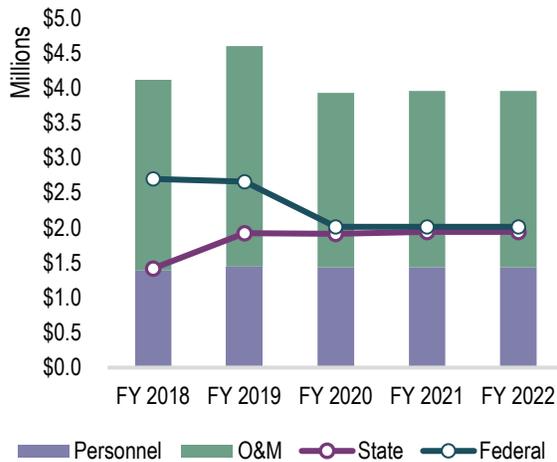
⁴ There is no policy that restricts fund balance in the State and Federal Grant Fund. However, this fund balance typically consists of grant funds which are restricted for a specific purpose.

⁵ Beginning in FY 2019 with the full implementation of the Human Capital Management module of Oracle, all single incumbent positions with authorized weekly hours of 37.5 or greater are now assigned an FTE value of 1.00. In prior years, authorized weekly hours greater than 37.5 were assigned FTE values greater than 1.00. This recalculation may cause differences in FTE counts between FY 2018 and FY 2019.



State and Federal Grant Fund

Revenue and Expenditure History



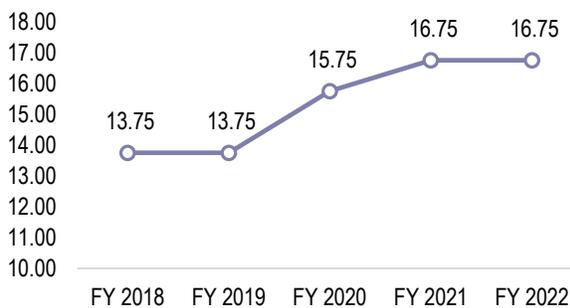
Revenue/Local Tax Funding

As shown, the State and Federal Grant Fund is funded by state and federal revenue. There is no local tax funding in the State and Federal Grant Fund.

Expenditure

The majority of the expenditures in the State and Federal Grant Fund are dedicated to O&M costs.

Staffing/FTE History



FY 2018: 6.00 FTE for the Early Intervention Program (MHSADS) via 2.00 FTE service coordinators, 1.00 FTE developmental specialist, 1.00 FTE clinical supervisor, 1.00 FTE speech pathologist, and 1.00 FTE, administrative assistant

FY 2020: 2.00 FTE (County Administration) emergency preparedness specialists

The size of the State and Federal Grant Fund is driven by the anticipated revenue from grants. The FY 2021 Proposed Budget includes FTE authority for the remaining temporary position emergency preparedness specialist in County Administration and an increase to the Four-for-Life grant. The Telepsychiatry and Young Adult SMI programs are part of the annual performance contract with the State and have been received for several years. Details for each grant can be found in the Expenditure Detail table starting on the next page.

FTE Authority

The Office of Emergency Management has three emergency preparedness specialist positions supported by grant revenue from the Urban Areas Security Initiative (UASI) program. The first position, created as a temporary position in 2006, supports training and emergency response exercise efforts. The second and third positions were both created in 2007 and support National Capital Region emergency management planning efforts and other emergency preparedness exercises. Since their inception, these positions have been funded with this federal revenue. Over the past decade as the region has made improvements to its emergency preparedness practices, these positions have become an integral part of the County's emergency management program. The FY 2020 Adopted Budget included FTE Authority for two of these three positions. The FY 2021 Proposed Budget requests the creation of one regular, full-time authorized position for the third UASI-supported emergency preparedness specialist.



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Funding is currently secured for all three positions through December 31, 2020. Continuation of funding is dependent on the overall grant allocation the National Capital Region receives from the Department of Homeland Security, as well as, the project being approved by the National Capital Region Homeland Security Executive Committee. At this time, it does not appear that UASI funding will cease in the coming fiscal year.

Expenditure Detail

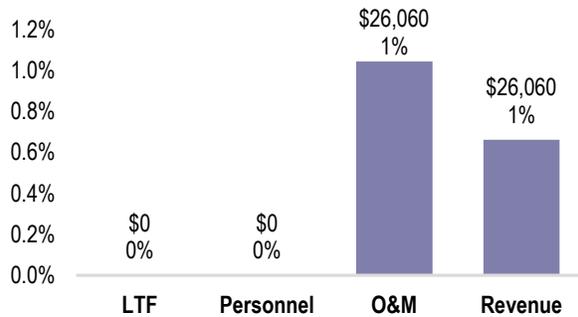
Grant / Department	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Proposed	FY 2022 Projected
Four-for-Life (Fire and Rescue)	\$104,211	\$357,290	\$331,230	\$357,290	\$357,290
The Four for Life grant is managed by the Loudoun County Fire and Rescue (LCFR). Program funding comes from a \$4 charge as part of the registration of certain vehicles. Twenty-six percent is remitted back to the originating locality to be used for specific purposes as outlined in the Code of Virginia. The grant is distributed to all of the volunteer fire companies and to LCFR. It has experienced yearly increases related to Loudoun County's growing population.					
Community Development Block Grant (Family Services)	\$1,457,514	\$739,099	\$1,334,301	\$1,334,301	\$1,334,301
The CDBG grant is managed by the Department of Family Services (DFS) and is used for the program operating costs and personnel (1.75 FTE). Funding is part of the CDBG Entitlement Program which provides annual grants on a formula basis to entitled cities and counties to develop viable urban communities by providing decent housing and a suitable living environment and expanding economic opportunities, principally for low and moderate-income persons.					
Early Intervention (MHSADS)	\$1,249,863	\$1,538,948	\$1,502,519	\$1,502,519	\$1,502,519
The Early Intervention Program is managed by the Department of Mental Health, Substance Abuse, and Developmental Services (MHSADS) and supports both operating and personnel costs (12.00 FTE). The program is mandated to provide early intervention services to infants and toddlers with developmental delays and to support their families in caring for their infant/toddler. The monies in the State and Federal Grant Fund only reflect a portion of the County's Early Intervention Program. In addition to these monies, which require no local match, funds are included in the General Fund for MHSADS. The General Fund monies reflect the County's maintenance of effort, a requirement of the grant.					
Young Adult SMI (MHSADS)	\$529,252	\$472,071	\$687,883	\$687,883	\$687,883
The Young Adult SMI Program is managed by MHSADS. The program is part of the annual Community Services Performance Contract with the Virginia Department of Behavioral Health and Developmental Services. The program provides services to individuals experiencing first episode psychosis and/or persistent serious mental illness. Services provided follow a Coordinated Specialty Care based model of delivery with a focus on individual resiliency training, education and employment support, peer-to-peer support and personal empowerment. All services are delivered by a third-party contracted provider.					
Telepsychiatry (MHSADS)	\$0	\$99,783	\$49,769	\$49,769	\$49,769
The Telepsychiatry grant is managed by MHSADS. These funds are part of the annual Community Services Performance Contract with the Virginia Department of Behavioral Health and Developmental Services. Funds are used for the provision of psychiatric services.					
Congestion Mitigation Air Quality (DTCI)	\$82,364	\$42,207	\$0	\$0	\$0
The Congestion Mitigation and Air Quality Improvement Program (CMAQ) is managed by the Department of Transportation and Capital Infrastructure (DTCI). The funding supports the lease of the Broadlands Parking Lot.					



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Grant / Department	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Proposed	FY 2022 Projected
Regional Surface Transportation Program (DTCI)	\$27,300	\$27,300	\$27,300	\$27,300	\$27,300
The Regional Surface Transportation Program (RSTP) is managed by the Department of Transportation and Capital Infrastructure (DTCI). The funding supports the lease of the Lowes Island Parking Lot.					
Miscellaneous Grants	\$669,278	\$1,326,740	\$0	\$0	\$0
Grants that are not routine in nature, require ongoing competitive applications, whose annual award amounts are unknown, or whose funding stream is uncertain, are not part of the adopted budget for the State and Federal Grant Fund. These grants, as awarded, are brought forward to the Board of Supervisors, typically as part of the Administrative Items Report, for appropriation. Examples of these grants include the Urban Areas Security Initiative grants, the Securing the Cities program, the Edward Byrne Memorial Justice Assistance Grant, and the State Criminal Alien Assistance Program. The FY 2021 Proposed Budget requests the creation of one regular, full-time authorized position in the Office of the County Administrator under the UASI grant program. FTE Authority is requested so that should federal funding cease in future years, the County can continue to fund these positions within a future base budget.					
Total	\$4,119,783	\$4,603,438	\$3,933,001	\$3,959,061	\$3,959,061

Percent Change from Adopted FY 2020 to Proposed FY 2021



Reasons for Change:

Personnel: ↔ || **O&M:** ↑ 1 percent Four-for-Life grant || **Revenue:** ↑ 1 percent Four-for-Life grant



State and Federal Grant Fund

County Administration FTE Authority: Emergency Preparedness Specialist

Personnel:	O&M:	Capital:	Reallocation:	Revenue:	LTF:	FTE:
\$0	\$0	\$0	\$0	\$0	\$0	1.00

Details		Overview
Service Level:	Current Service Level	<ul style="list-style-type: none"> • FTE authority for one federally-funded emergency preparedness position. • Duties are currently performed by a temporary position in place since 2007. • FTE authority status is expected to improve recruitment and retention for the position.
Mandates:	Not mandated	
PM Highlight:	Number of planning hours; Number of training and exercise hours	
Program:	Emergency Management	
Positions:	1 Emergency Preparedness Specialist	
Theme:	FTE Authority	
One-time Costs:	\$0	
Recurring Costs:	\$0	

Fund Total						
Personnel:	O&M:	Capital:	Reallocation:	Revenue:	LTF:	FTE:
\$0	\$0	\$0	\$0	\$0	\$0	1.00

Policies

While internal policies do not typically exist for the State and Federal Grant Fund, individual grant agreements— and the legal authorization for those funding streams—govern how funds can be spent. Information on the grants included in the Proposed Budget for the State and Federal Grants Fund are below.

Four-for-Life

The Four-for-Life grant is administered by the State and provides funding for the training of emergency medical service personnel and for the purchase of necessary equipment and supplies for use by the County in the Department of Fire and Rescue.

Per State Code Section 46.2-694, a fee of \$4.25 is charged and collected at the time of registration of each pickup or panel truck and each motor vehicle under subdivisions 1 through 12. All funds collected from \$4 of the \$4.25 fee are remitted to the Virginia Department of the Treasury and set aside as a special fund to only be used for emergency medical services purposes.

Of the \$4 fee revenue, the State Department of Health receives 32 percent, the Rescue Squad Assistance Fund (RSAF) receives 32 percent, ten percent is available to the State Department of Health's Office of Emergency Medical Services, and the originating locality receives 26 percent, which are the source of funding for the Four-for Life grant. These funds cannot be used to supplant local funds.

Community Development Block Grant¹

The Entitlement Program under the Community Development Block Grant is authorized under Title 1 of the Housing and Community Development Act of 1974, Public Law 93-383, as amended; 42 U.S.C.-4301 et seq. Eligible activities under this program include:

- Acquisition of real property
- Relocation and demolition

¹ Source: U.S. Department of Housing and Urban Development Website, October 2017



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- Rehabilitation of residential and non-residential structures
- Construction of public facilities and improvements, such as water and sewer facilities, streets, neighborhood centers, and the conversion of school buildings for eligible purposes
- Public services, within certain limits
- Activities relating to energy conservation and renewable energy resources
- Provision of assistance to profit-motivated businesses to carry out economic development and job creation/retention activities.

Additional information on this grant can be found on the U.S. Department of Housing and Urban Development's (HUD) website.

Early Intervention Program¹

Congress enacted early intervention legislation in 1986 as an amendment to the Education of Handicapped Children's Act (1975) to ensure that all children with disabilities from birth through the age of two would receive appropriate early intervention services. This amendment formed Part H of the Act, which was re-authorized in 1991 and renamed the Individuals with Disabilities Education Act (IDEA). When the IDEA was re-authorized in 1998, Part H became Part C of the Act. Virginia's early intervention system is called the Infant & Toddler Connection of Virginia.

These funds are intended to supplement local funding, not supplant.

Young Adult Serious Mental Illness (SMI)

Funds for the Young Adult SMI Program are received as part of the annual Community Services Performance Contract with the Virginia Department of Behavioral Health and Developmental Services. The program is funded with both state and federal resources. Federal resources originate under the Mental Health Services Block Grant. Restrictions regarding the use of these funds are outlined in the annual Community Services Performance Contract.

Telepsychiatry

The Telepsychiatry grant is funded by the State via the annual Community Services Performance Contract with the Virginia Department of Behavioral Health and Developmental Services. Funds must be used in accordance with the guidelines in the performance contract.

Congestion Mitigation Air Quality (CMAQ) Improvement Program²

The CMAQ program provides a flexible funding source to state and local governments for transportation projects and programs to help meet the requirements of the Clean Air Act. Funding is available to reduce congestion and improve air quality for areas that do not meet the National Ambient Air Quality Standards for ozone, carbon monoxide, or particulate matter (nonattainment areas) and for former nonattainment areas that are now in compliance (maintenance areas). The federal share of CMAQ funds is governed by 23 U.S.C. 149 and the FAST Act § 1114.

¹ Source: Virginia Department of Behavioral Health & Development Services website, October 2017

² Source: CMAQ Fact Sheet, February 2016



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Regional Surface Transportation Program (RSTP)¹

At the federal level, RSTP is referred to as the Surface Transportation Block Grant Program (STBG). It promotes flexibility in state and local transportation decisions and provides flexible funding to best address state and local transportation needs. The federal share of RSTP funds is governed by 23 U.S.C. 133 and the FAST Act § 1109.

Urban Area Securities Initiative (UASI)²

The UASI grant program is one of three programs that falls under the Homeland Security Grant Program (HSGP). HSGP programs fund a range of preparedness activities, including planning, organization, equipment purchase, training, exercises, and management and administration across all core capabilities and mission areas.

¹ Source: Surface Transportation Block Grant Program Fact Sheet, February 2016

² Source: Department of Homeland Security website, December 2018