



COMMONWEALTH OF VIRGINIA
COUNTY OF LOUDOUN
OFFICE OF THE CLERK OF CIRCUIT COURT

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Fee Changes effective July 1, 2019

There will be a new filing fee for the initiation of civil cases in the Loudoun County Circuit Court. Virginia Code Section 17.1-281 provides for the assessment of a \$2.00 fee in civil cases for a courthouse maintenance fund. Before the Clerk can assess this fee, a local ordinance must be adopted by the relevant local governing body. The Loudoun County Board of Supervisors adopted an ordinance (294.01) that authorizes the collection of a courthouse maintenance fee in civil cases. The costs of maintaining the court facilities continues to increase and this fee will provide a minimal level of funding to offset the costs of maintenance.

Please note that the courthouse maintenance fund fee of \$2.00 will be collected effective July 1, 2019 consistent with other fee changes that typically take effect each year on July 1.

The following filing types will **not** incur the fee: Appointment of Guardians, Concealed Handgun Permits, Compromise Settlements and Interrogatory Summons

Thank you for your attention to this fee change for the initiation of civil cases in the circuit court.