

CLAUDE MOORE



PARK

Claude Moore Park Fall Festival

Saturday, September 16, 2023 10am to 3pm

21544 Old Vestal's Gap Road, Sterling, VA 2017

571-258-3700

Craft Vendor Information



The Lanesville Heritage Area of Claude Moore Park will be center stage for the Fall Festival. Vendors of *hand-made* crafts will sell their wares near the 1779 Ordinary & 1870 Schoolhouse. The Festival features family activities & crafts, spinning & weaving demos, a photo expo, musical entertainment & more. The park is about 30 miles from both Washington DC & Frederick, MD, near the intersections of Virginia's Routes 7 & 28.

Show Information & Requirements

- Outdoor show takes place rain or shine; severe weather will cancel.
- Show is open to crafters with *hand-made* items created in the United States; manufacturers, resellers, importers and retailers will not be accepted.
- The \$25.00 fee is for a 10' x 10' booth space; vendors must provide their own tables, chairs, and tents.
- Limited electricity is available for a \$10 fee. Inquire for availability.
- We reserve the right to limit the number of vendors in each craft category; apply early.
- A confirmation letter and receipt will be sent when a vendor is accepted.
- A final confirmation packet (directions, parking, booth locations, etc.) will be sent one week prior to the event.
- All vendors are responsible for collecting and reporting Virginia Sales tax.
- Vendors may drop off materials at their booths then park cars in nearby spaces.
- Vendors must set up by 9:30 AM and remain through the end of the show at 3:00PM.
- Public admission to the Fall Festival will be FREE.
- Food vendor spaces are available; Inquire about fee. See Health Department permit information below.

Application Requirements

- Completed application, booth fee, and two or more photos must be submitted.
 - * One photo of crafter making items
 - * One or more photo of finished products for sale
 - * Photos must be 4 x 6" or larger and will not be returned
 - * Digital photos may be submitted to claudemoore@loudoun.gov
- Vendors of food products who want to sample/sell must meet all Commonwealth of Virginia Health Department guidelines. Vendor must have a permit or meet temporary food service guidelines which require a Temporary Food Permit Application and \$25.00 fee to be submitted to Claude Moore Park, prior to August 16, 2023.

Cancellation Policy

- Cancellations will be considered on a case-by-case basis.
- If extreme circumstances require Claude Moore Park to cancel the Festival, refunds will be issued.

Application deadline: September 8, 2023

www.loudoun.gov/claudemoorepark



The Loudoun County Department of Parks, Recreation and Community Services (PRCS) is committed to complying with the Americans with Disabilities Act (ADA). Early notification of the need for a reasonable modification to participate is requested. You may reach the Park at 571-258-3700 or claudemoore@loudoun.gov.