

LOUDOUN COUNTY FIRE OPERATIONS COMMITTEE

Committee Meeting

18 May 2016

1900 hours

DTCI Large Conference Room, 801 Sycolin Road

The May meeting of the Loudoun County Fire Operations Committee was held on Wednesday, May 18, 2016. FOC Vice Chairman Quijano presided and called the meeting to order at 7:01 p.m. The following attended:

Co. 1/20	Absent
Co. 2	Bob Dryden/Scott Radcliffe
Co. 4	Eric Carroll
Co. 5	Absent
Co. 6	Miguel Quijano
Co. 7	Russell Furr
Co. 8	Absent
Co. 9	Chris Meier/Jay J. Brown
Co. 10	Robert Honec
Co. 11/18/24	Mickey Buchanan/Cullen Rector
Co. 12	Absent
Co. 17	Vidal Murray
LCFFA	Jeremy Mader
LCFR:	DC Nally, Captain Scott Brazier and Christine Langley-Obaugh, Thomas Kane

Public Comments

No public comments.

Approval of Previous Meeting Minutes

A motion was made by Chief Quijano to approve the April minutes. The motion was seconded by Jeremy Mader. The motion passed with one spelling change and the minutes were approved.

Chair's Report

Chief Quijano reported that Chief Cook was unable to attend therefore there will not be a report from the Chair.

LCFR Department Report -Deputy Chief Michael Nally

Deputy Chief Nally reported that reports from COG and NOVA are not completed as of this date.

A question arose regarding the schedule for Volunteer Battalion Chiefs. Deputy Chief Nally stated he could have staff print out the outlook calendar.

Significant Incident Reports

Deputy Chief Nally advised that the SIR from 4/7/16 is attached in the packet for review.

LCFR Training Report – Captain Scott Brazier

2016-1 Firefighter I & II

- The Spring 2016 Firefighter I & II Certification Class began on March 5, 2016, with 28 students.

-Currently, 25 students remain in class. One dropped due to injuries, and two have now dropped due to family/work obligations.

-The Module I written and practical testing was conducted on April 30, 2016. To date, all students have passed their written and practical testing. Only two students had to make up the written exam and both were successful on their second attempt.

-Students are moving into vehicle extrication, scene size-up, and search and rescue. They are also beginning to prepare for the Module II testing which is scheduled for May 21, 2016.

-Chief's should have received email updates (report cards) from the course coordinator on May 3, 2016.

-Lt. Michael Smith is the Course Coordinator and Lead Instructor. He can be reached at robert.m.smith@loudoun.gov

-Lt. Boyd Morris is the Co-Course Coordinator and also a Lead Instructor. He can be reached at boyd.morris@loudoun.gov

Monroe Tech.

-MTC Fire and EMS Classes resumed on August 31, 2015.

-Fire Fighter Certification Program:

There are 9 students enrolled and all are eligible for certification in this class.

-Students have completed Module II testing. All students were successful in their written and practical exams.

-Live fire training began in May. Flashover was completed on May 5, Burn 1 is scheduled for

May 13, and Burn 2 on May 17. LP Gas fires are scheduled for May 9, and auto fires are on May 11.

-Module III written and practical exams are scheduled for May 19.

-EMT Certification Program:

- There are currently eight students who continue with this program, of which 7 are eligible for certification.

- Module 4 written exam was completed on April 26 and all students were successful in their testing. The Module 5 (County Final) written exam is scheduled for May 20, and the practicals are scheduled for May 24, 2016.

-State testing is scheduled for June 22, 2016 at the Monroe Tech School Building at their Pierson-Vue Testing Center.

- Program Information:

- The application period for the MTC 2016/2017 school year closed on April 15, 2016. Current applications submitted and approved so far equal 18 for the EMT program, and 8 for the fire program. Students are working on affiliation and physicals to qualify for the program.

-LCPS Instructor Sandy Sokol is MTC's Course Coordinator and Lead Instructor. She can be reached at sandra.sokol@lcps.org

Ongoing/Completed/Cancelled Courses

FF I & II Basic Certification School-Class 16-1-Ongoing

-NFPA 1021-Fire Officer-Level III-Ongoing

-VDFP Fire Officer II (Hybrid)-Purcellville VFC-Ongoing

-NFPA 472-Hazardous Materials Operations-May 2016 Class-Ongoing

-NFPA 472-Hazardous Materials Operations-February 2016 Class-Completed

-LCFR Injury Reporting-Re-scheduled-April 30, 2016-Completed

-LCFR Ignitor/1403 Awareness-Completed

-VDFP **PILOT**-Fire Instructor III-Completed

-VDFP HTR-Introduction to Technical Rescue-Module II-**Cancelled-Low Enrollment**

-Mayday Technician-Rapid Intervention Team Company Operations (RITCO)-**Cancelled-Low Enrollment**

Classes Being Offered

Fire Behavior/Flashover Recognition	Ongoing- Contact BC Gottholm Bernard.gottholm@loudoun.gov
NFA Leadership II	May 28-29, 2016 Regis. closes May 23, 2016
LCFR-Swift Water Rescue-Technician	June 4-12, 2016 Regis. closes May 20, 2016

NFA- Decision Making for Initial Company Operations (DMICO)	June 14-15, 2016 Regis. closes June 6, 2016
VDFP- EVOC I, II & III Hamilton Stations 605/617	June 18-19, 2016 http://bit.ly/1QJNjUD
NFPA 1021-Fire Officer-Level III Purcellville VFC	June 25-August 27, 2016 Regis. through VDFP website
NFPA 1002-Driver/Operator Pumper	July 9-August 6, 2016 Regis. closes July 1, 2016

TrainingCenter MISC

**Check the VDFP Website (www.vafire.com) for current information and a listing of classes being offered in other jurisdictions such as: No classes to report during this period.

--The Training section of the VDFP website under “view courses” has recently been upgraded. Should you try to open the document without success, the training division has been able to access the site using Google Chrome. **You may also enter the training list by updating your FSTRS account and accessing it through your personal account! **

Upcoming Events from Around the State

VA Dept. of Forestry Statewide Wildfire Academy	Farmville	May 25-28, 2016
Structural Collapse Technicians Course	Virginia Beach	October 15-22, 2016

Committee Reports

- **Equipment Standards Committee: Chief Stephens**

Nothing to report

- **Communications Committee: Chief Quijano**

Thomas Kane advised that the schedule for AD account issuing went out this morning. Thomas stated if you already have an active directory account, please still sign up for class.

Thomas Kane reported that new CAD training is slated to start in the middle of June. CAD go-live is no slated for August 23, 2016.

Thomas Kane also advised that if you are expecting additional apparatus to come in within the next six months to one year and you are expecting to request additional radios, please notify Chief Parker as soon as possible so the requests can be included in the budget.

- **Health & Safety Committee: Chief Quijano**

Chief Quijano stated that the Health and Safety Committee meeting was cancelled due to conflicts.

- **Training Committee: Captain Radcliffe**

During the April meeting, recommended changes were discussed regarding the Training Enrollment and Wait Lists SWP. There were three recommendations for completing the enrollment process that the committee is reviewing. A vote will take place in June and then the recommendation will be submitted to the EC.

- **Dispatch Algorithm Committee**

No report.

- **IAFF: Jeremy Mader**

No report.

Old Business

Social Media Draft SWP and Use of Personal Electronic Devices Draft SWP:

Chief Quijano reported that Chief Tobia received a significant number of comments and they are in the process of revising the drafts.

Awards and Recognition Draft SWP:

Chief Quijano stated a copy is in your packet and this item will go before the Executive Committee this month.

Discussion ensued.

A motion was made by Jeremy Mader to accept and recommend to the Executive Committee that this SWP be adopted as drafted. The motion was seconded by Deputy Chief Nally. The motion passed unanimously.

Rules of Order:

Chief Quijano stated he had made the changes as discussed during the last meeting. In addition, the by-laws for the AOC have been copied for review if similar language wants to be incorporated into the FOC Rules of Order.

Comments were received from Chief Tobia per Chief Quijano.

In section 11b, Chief Quijano stated and clarified the proxy procedures. A suggestion was made to modify the proxy procedures to designate a delegate in place of the Chief in long term cases such as military deployment. Discussion ensued.

Chief Quijano explained that if the proxy is for more than one consecutive meeting then it has to be a Chief Officer. Further debate ensued regarding whether or not the proxy needs to be a Chief Officer for voting purposes.

A motion was made to not restrict the proxy to a Chief Officer; it could be any officer within the organization that the Chief feels comfortable with. The motion was seconded. Chief Quijano stated this would not be a change.

Chief Quijano then made a motion to include paragraph four of the AOC By-Laws to allow an extended proxy up to three consecutive months. The motion was seconded. The motion carried unanimously.

Discussion also took place regarding system comments.

Jay J. Brown mentioned that the EMSOC added System Stakeholders to their agenda which allows the Chair to identify whoever is present if they wanted to allow them to speak. Chief Quijano stated we should have a place on the agenda to allow for system comments. Motion made to add system comments to the agenda. Motion passed.

Conversation occurred regarding a quorum as well.

A motion was made to forward the rules to the Executive Committee, as amended. The motion was seconded by Company 10. The motion passed unanimously.

New Business

Area Volunteer Certification Requirements:

Chief Cook advised that he will begin contacting everyone to get officer's certifications. According to Chief Quijano, this process is to ensure the Officer's meet the qualifications based on the FRG's.

Committee Member Comments:

Deputy Chief Nally spoke about the Volunteer Battalion Chief's program as they are responsible to maintain an operational standard. Deputy Chief Nally stated that he is trying to engage the program to a level that is more than just running command calls from 1800 to 0600 hours.

Chief Quijano reported that Ashburn submitted a letter of intent to add a heavy rescue or fire squad at station 6 to Chief Brower. Chief Quijano the reasoning is the new subway coming up. Chief Quijano stated with Rescue 620 running all the way into Sterling, the absence of 15, the central location of Ashburn, it was determined that the County needs more fire squads, specifically the first Battalion needs one that can be relied upon. Chief Quijano stated it would be a 7/12 squad. At night, it would be integrative staffing meaning that the County will supply an officer or an officer and a driver and then Ashburn will supply the back step crews. Chief Quijano stated this was the next step in making this a truly combined system. Chief Quijano stated they plan to do the combined purchase so the squad will be Ashburn's. Chief Quijano stated it was his intent to introduce a high angle rescue type disciplines in Ashburn.

Arcola reported that they have two Seagraves on the production line. They may be delivered in October.

Chief Quijano stated that as of July 15th, localities can no longer attach proffers to zoning applications.

The next Executive Committee meeting is May 31, 2016 at 7:00 p.m. and the next Fire Operations Committee meeting is June 15, 2016 at 7:00 p.m.

Respectfully submitted,
Christine Langley-Obaugh, M.Ed., CVA
Executive Liaison