

Loudoun County Transportation Improvement and Safety Commission
APPROVED MEETING MINUTES

March 15, 2016
Purcellville Room, Loudoun County Government Building

I. Call to Order – 6:30 p.m

Voting Members

Lydia Clark, <i>At Large</i>	Absent
Unassigned, <i>Algonkian</i>	N/A
Unassigned, <i>Ashburn</i>	N/A
Dean Franks, <i>Blue Ridge</i>	Present
JJ Rauf, <i>Broad Run</i>	Present
Unassigned, <i>Catoctin</i>	N/A
Shawn W. Sutherland, <i>Dulles</i>	Present
Frank Holtz, <i>Leesburg</i>	Present
Pat Turner, <i>Sterling</i>	Present

Other Members & Visitors Present

Michelle Cavucci, *Secretary*
RJ Earley, LC Sheriff's Office
Rudy Landon, LC Sheriff's Office
Carolina Siguenza, LC DTCI
Donald Stephens, Resident
Eloisa Thring, LC DTCI, *Staff Contact*

II. First Order of Business

Prior to initiating meeting business, E. Thring facilitated introductions of all parties in the room. J. Rauf called the meeting to order.

III. Approval of February 23, 2016 Minutes

A motion was made to approve the February 23, 2016 meeting minutes. The meeting minutes were approved as-is with no suggested changes.

(Motion: Rauf; Second: Holtz; Vote: 4 yes/0 no/2 absent) - *D. Franks was not present for this particular vote and joined the meeting shortly thereafter, hence the difference in voting numbers here compared to attendance noted above.*

IV. Old Business:

- 1) F. Holtz said the commission is still working toward having a VDOT representative present at these meetings again. The acting Leesburg Police Chief also informed him that she is not certain when their office's representation will be added to the commission. E. Thring offered to reach out to VDOT again for their representation at the next meeting.
- 2) P. Turner asked about updating the Countywide Transportation Plan (CTP) and whether there is anything new on that topic. E. Thring shared that there is no significant update since last month; the County is currently deliberating on the budget and part of that plan would be used to update the CTP. The budget will be finalized sometime in April.

V. New Business:

- 1) D. Franks asked to discuss Hanson Park on Evergreen Mills Road, specifically seeking information on when construction is going to start and what the transportation access plan is for the area and the park specifically. His recollection was that there was potential for three traffic signals in very close proximity to one another. The neighborhood is asking how the park, which is located on both sides of Evergreen Mills Road, will have access across the roadway. E. Thring offered to get information related to this park and share it.

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- 2) F. Holtz has new business but will wait to hold a full discussion until the VDOT and Leesburg Police representatives are present. Specifically for the southbound left turn green arrow signal at King Street and Market Street, he timed the signal and the arrow only stays green for approximately 4 seconds. He would like to confirm which agency is responsible for this signal (i.e., whether it is Leesburg or VDOT). E. Thring offered to relay the comment to the Town of Leesburg.
- 3) J. Rauf raised an issue on behalf of L. Clark who could not be present for the meeting. The issue is placement of an existing overhead guide sign on westbound Route 7, immediately upstream of Battlefield Parkway. The overhead sign is for the Route 15 interchange located further downstream from Battlefield Parkway. A community Facebook post provided by L. Clark mentioned that the advance placement is causing drivers to change lanes to the right too early such that vehicles back up from the signal at Battlefield Parkway. The post also asks whether the sign should be removed. Multiple people in the meeting raised the question as to whether this is perceived problem from one person or a concern of many drivers. D. Franks said that the future Battlefield Parkway Interchange project may influence whether this sign will remain. E. Thring shared the interchange project page from the Town of Leesburg website, which includes a point of contact if anyone would like more details. There was a discussion of various sources of crash data in order to make a determination of whether the sign is causing safety problems. R. Landon and D. Stephens commented that an engineering assessment would be required to determine the cause of those crashes and whether they are in fact due to the sign. E. Thring will forward the Battlefield Parkway Interchange project information to L. Clark.
- 4) J. Rauf raised a second issue from the information shared by L. Clark regarding weaving on the Route 15 bypass between Fort Evans Road and Route 7 Business, specifically that it is difficult in the short distance to weave over to access the ramps to Route 7. R. Landon pointed out that previously signs guided drivers to use Sycolin Road instead of Route 7, which is no longer an access point. D. Stephens shared alternate routes to the destination and said it would helpful if the Town could provide wayfinding signs to Route 7 east. E. Thring offered to reach out to the Town of Leesburg, to see if there are any plans to improve that concern.
- 5) E. Thring shared that the commission meetings will be in the Purcellville Room moving forward. Attendees should have received the 2016 Meeting Schedule, and the next meeting will be May 17th, 2016 at 6:30 PM. E. Thring reminded everyone that the meetings are recorded. The recordings are not posted to the website but they are available and maintained on the County server. A copy can be provided if anyone requests it.
- 6) P. Turner asked about a known parking problem in Sterling Park as it was a topic on a recent Board of Supervisor meeting. E. Thring shared that the County has a codified ordinance that restricts curbside parking, specifically for Residential Permit Parking Districts (RPPD). The Board of Supervisors has adopted two districts in Sterling Park, one near Park View High School and the second on Greenthorne Avenue just off of Sterling Boulevard. The county conducted a study and these locations met all criteria in the program. The districts were implemented and

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enforcement started March 14th, 2016. So now any curbside parking in these locations requires a permit. We anticipate an increase in RPPDs in the county, particularly with the Metro coming. P. Turner mentioned the importance of the pedestrian and bicycle access with the Metro. S. Sutherland also shared that Supervisor Letourneau is working on that issue.

- 7) E. Thring summarized the purpose of the project/issue tracking table. She suggested removing projects from the meeting tracking table that are already covered elsewhere with project updates (e.g., Loudoun County projects website, VDOT website, or VDOT monthly meeting notes) and instead direct people to the source documents for those projects. As such, the tracker would only cover topics identified by the commission. There were no objections and so revisions will be made to the table for future meetings.

The next meeting is scheduled for May 17, 2016 at 6:30 pm in the Purcellville Room, located in the lobby of the Loudoun County Government Center.

Adjourn Motion: Rauf; Second: Sutherland; Vote: 5 (yes)/0 (no)/1 (absent). Time: 7:15 p.m.